



Keeyask Generation Project

Construction Access Management Plan



KEEYASK GENERATION PROJECT CONSTRUCTION ACCESS MANAGEMENT PLAN

Prepared by

Keeyask Hydropower Limited Partnership

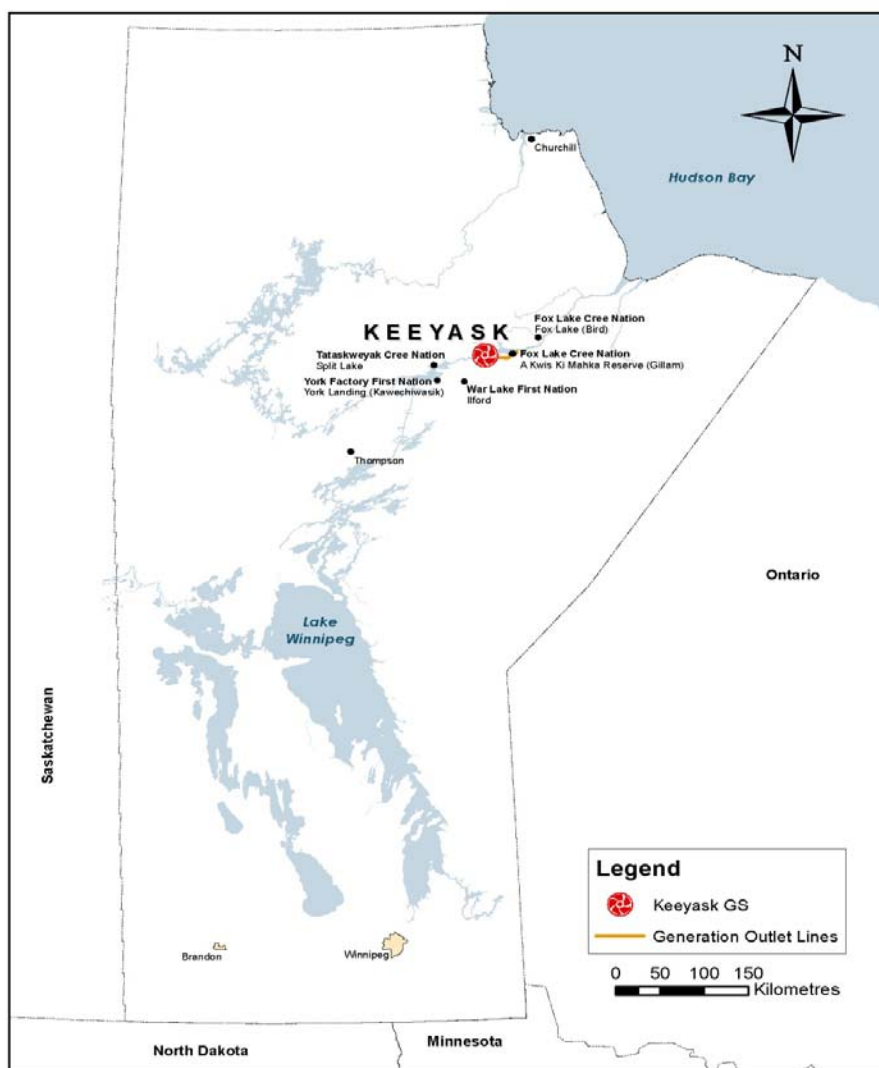
Winnipeg, Manitoba

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PREFACE

KEYYASK ENVIRONMENTAL PROTECTION PROGRAM

An Environmental Protection Program (the Program) has been developed to mitigate, manage and monitor potential environmental effects described in the *Keeyask Generation Project: Response to EIS Guidelines* during the construction and operation phases of the Keeyask Generation Project (the Project) shown on Map 1. The Program includes a collection of plans grouped in the following categories: Environmental Protection Plans, Environmental Management Plans, and Environmental Monitoring Plans.



Map 1: Location of Keeyask Generation Project

Figure 1 lists all of the plans included in the Program. It also demonstrates how the Program will be managed. The Keeyask Hydropower Limited Partnership (the Partnership) has delegated authority to Manitoba Hydro to manage construction and operation of the Project including implementation of the

Program. The organizational structure of the Partnership for this aspect of the Project includes a Monitoring Advisory Committee (MAC), which includes participants from each of the Keeyask Cree Nations (KCNs) and Manitoba Hydro. Manitoba Hydro will be guided on the implementation of the Program by the MAC, the Partnership Board of Directors and ongoing discussion with Regulators.

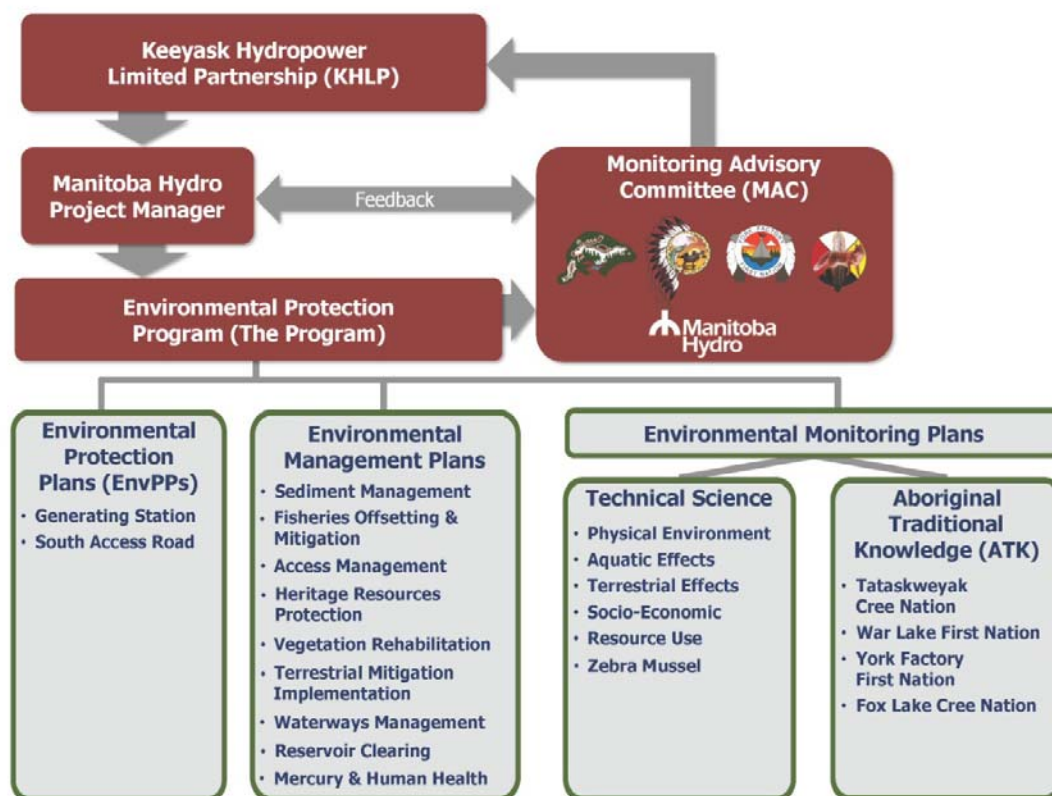


Figure 1: Environmental Protection Program

The Environmental Protection Plans (EnvPPs) provide detailed, site-specific environmental protection measures to be implemented by the contractors and construction staff to minimize environmental effects from construction of the generating station and south access road. They are designed for use as reference documents providing the best management practices to meet or exceed regulatory requirements. EnvPPs are organized by construction activity, highlighting measures to reduce the impact of a specific work activity (e.g., tree clearing or material placement in water). Contractors' compliance with the EnvPPs is a contractual obligation. Under Manitoba Hydro's construction site management, a Site Environmental Lead will be responsible for monitoring compliance and determining when corrective actions are required.

The Environmental Management Plans focus on minimizing effects on specific environmental parameters. They outline specific actions that must be taken during construction and in some cases into the operational phase to mitigate Project effects. The management plans include monitoring to determine success of the actions taken and to determine other actions that need to be undertaken (adaptive management). Implementation of these plans will involve Manitoba Hydro's staff, the KCNs, specialized consultants and contractors under the direction of the Project Manager.

The Environmental Monitoring Plans are designed to measure the actual effects of the Project, test predictions or identify unanticipated effects. During the course of the environmental assessment, numerous requirements for monitoring were identified. There will be both technical science monitoring and Aboriginal Traditional Knowledge (ATK) monitoring undertaken. The technical science monitoring will be conducted by Manitoba Hydro and specialized consultants contracted by Manitoba Hydro, who will in turn hire members of the KCNs to work with them to fulfil the monitoring activities. Manitoba Hydro will also have contracts with each of the KCNs to undertake ATK monitoring of the project.

The activities that occur and the results generated from the Environmental Protection Program will be discussed at MAC meetings. The MAC is an advisory committee to the Partnership Board of Directors and will review outcomes of the programs and, if appropriate provide advice and recommendations to the Partnership on additional monitoring or alternative mitigation measures that may be required. The MAC will provide a forum for collaboration among all partners. On behalf of the Partnership, the MAC will also ensure that the outcomes of the Environmental Protection Program are communicated more broadly on an annual basis to Members of the KCNs, regulators and the general public.

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1.0 INTRODUCTION

The Construction Access Management Plan (AMP) is one of the Environmental Management Plans, which is a portion of the Environmental Protection Program. The purpose of the AMP is to outline specific measures that will be undertaken to manage access to the Project site during the construction phase of the Project. The Partnership, is committed to environmental stewardship and safety and correspondingly, to implementing this AMP. Manitoba Hydro, acting as Project Manager, will contract much of the work on the Project to contractors, including qualified Keeyask Cree Nations (KCNs) businesses. All contractors, their employees and authorized subcontractors will be required to follow the terms of this plan to gain access to the roads and project site for the duration of the Project.

1.1 CONSTRUCTION ACCESS MANAGEMENT PLAN PURPOSE AND OBJECTIVES

The purpose of this AMP is to document commitments to taking specific measures to manage access during construction of the Project. The objectives of this AMP are to:

- Provide safe passage through the Project work area zone for the general public;
- Provide safe, coordinated access to the Project for workers; and
- Support sustainable use through the protection of the area's natural resources.

1.2 IMPLEMENTATION OF THE CONSTRUCTION ACCESS MANAGEMENT PLAN

All individuals working on the Project will be familiarized with the contents of this AMP. This AMP will be reviewed with contractors at post-contract award pre-job meetings and copies will be made available for members of the contractors' staff. The Construction Manager will oversee the implementation of the plan and make the necessary arrangements to have the required processes, procedures, equipment and personnel in place to meet these commitments.

1.3 PROJECT DESCRIPTION

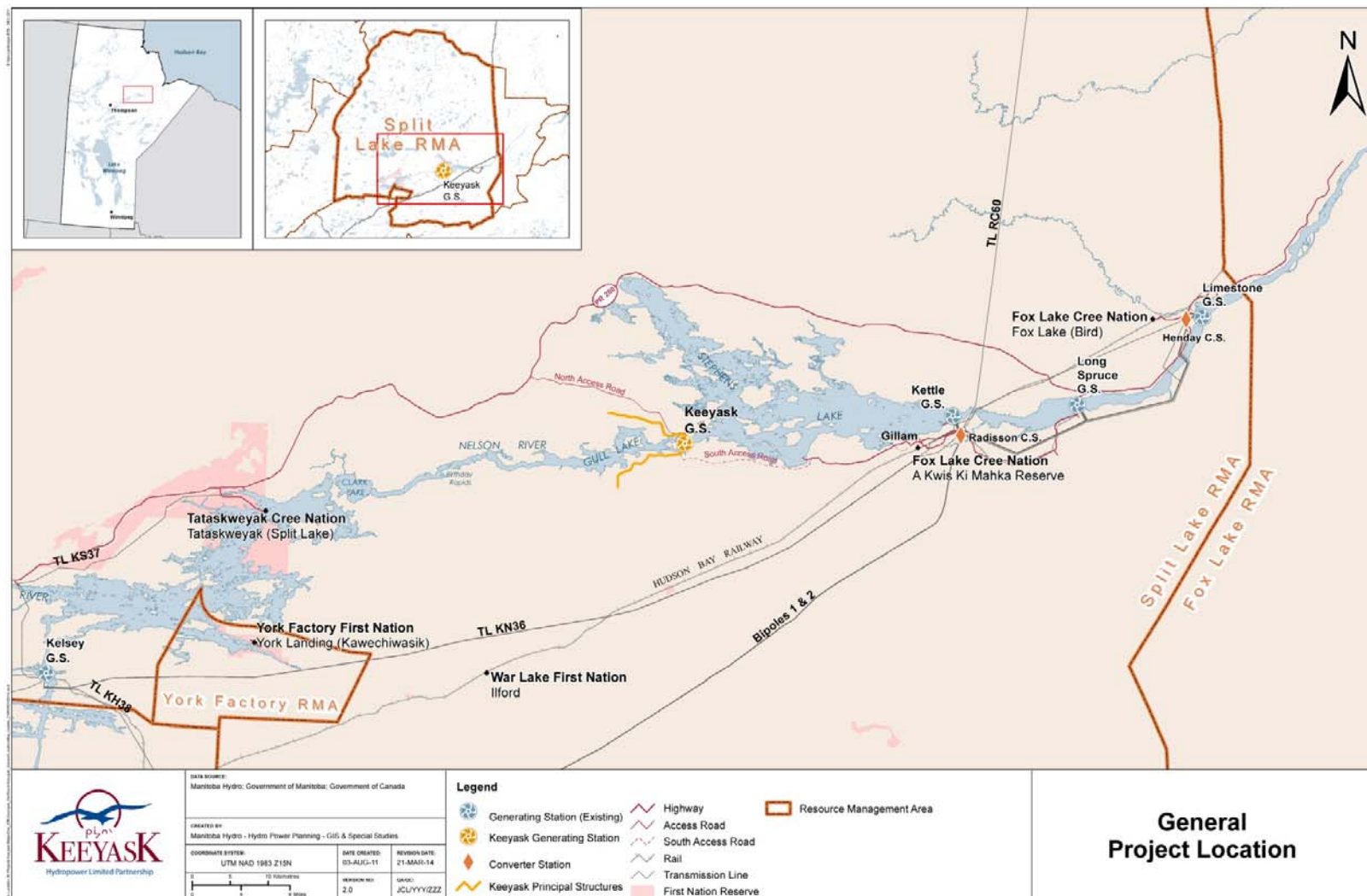
1.3.1 Generating Station

The Keeyask Generation Project is a 695 megawatt (MW) hydroelectric generating station and associated facilities at Gull Rapids on the lower Nelson River in northern Manitoba immediately upstream of Stephens Lake. The Project will be located entirely within the Split Lake Resource Management Area. The Project is approximately 725 kilometres (km) northeast of Winnipeg, 35 km upstream of the existing Kettle Generating Station, where Gull Lake flows into Stephens Lake, 60 km east of the community of Split Lake, 180 km east-northeast of Thompson and 30 km west of Gillam (Map1).

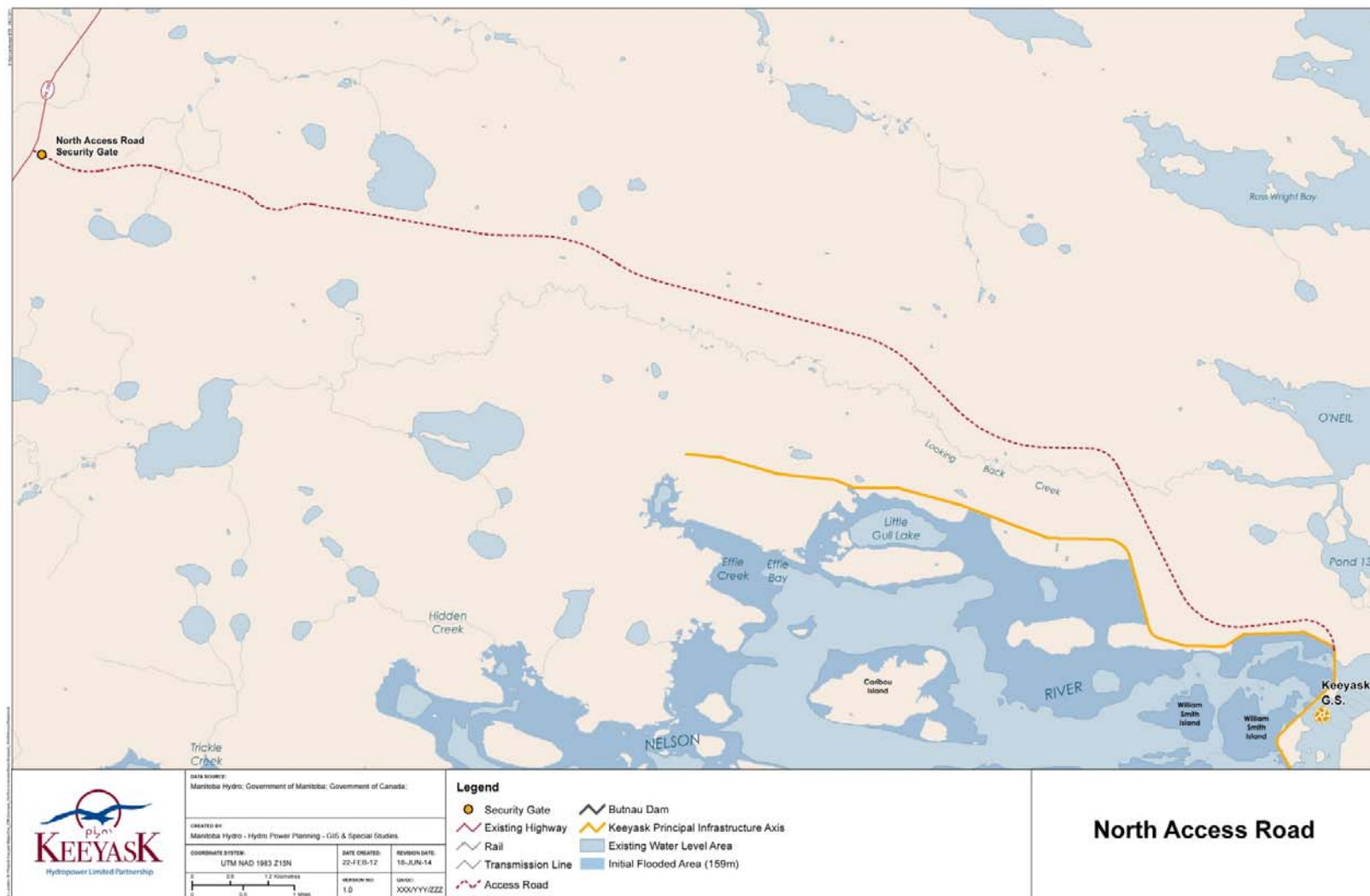
1.3.2 Access Roads

The 25-km north access road was constructed as a component of the Keeyask Infrastructure Project (KIP) and will connect the Project site with PR 280. The south access road will be constructed as a component of the Project and will link the Project at the former Gull Rapids to Gillam, via the Butnau Dam on the south side of Stephens Lake. Map 2 illustrates the overall layout for the Project, including access roads; Map 3 and Map 4 show the north and south access roads, respectively, in more detail.

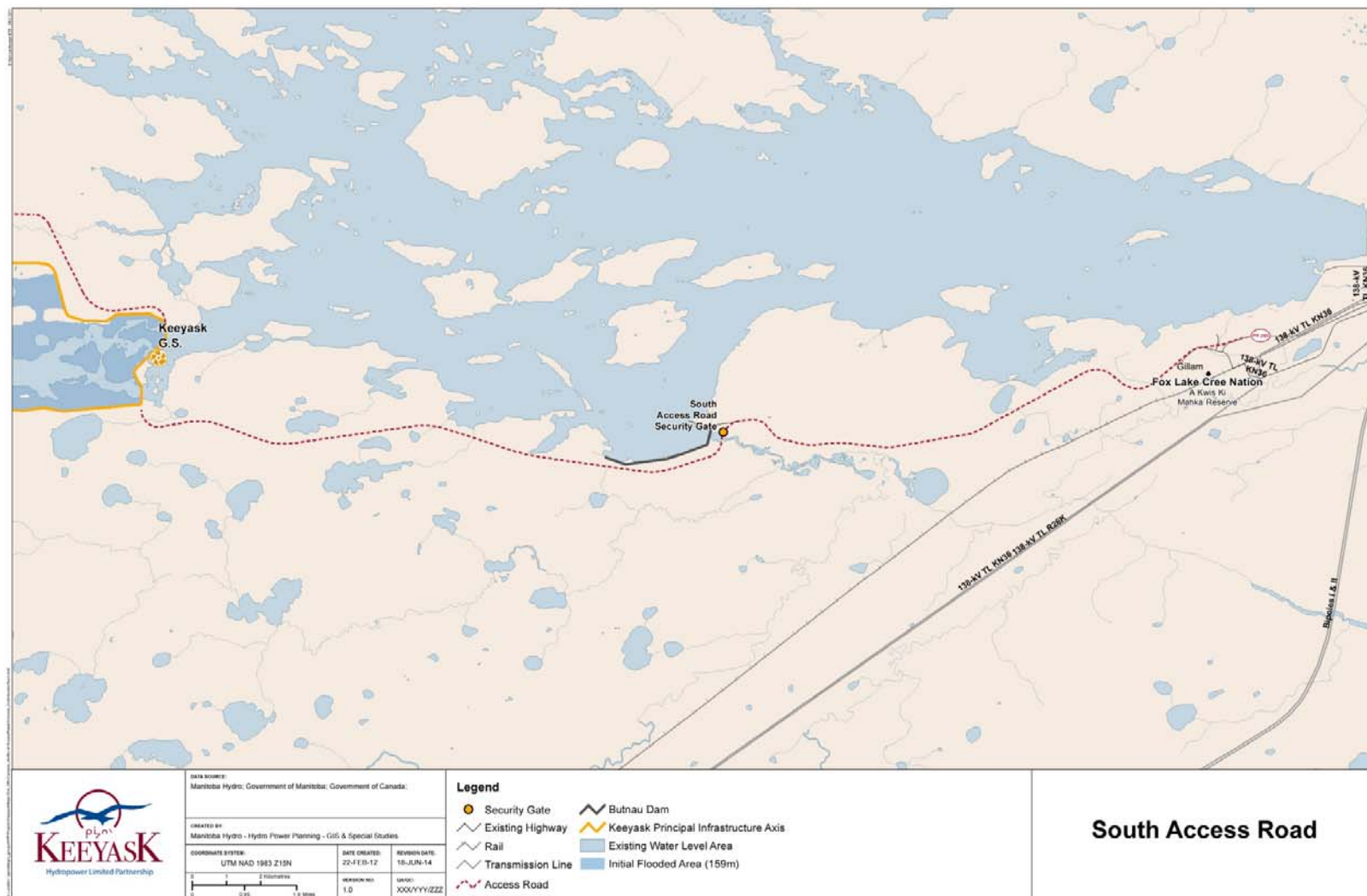
Map 2: Keeyask Generation Project General Location



Map 3: Keeyask North Access Road



Map 4: Keeyask South Access Road



2.0 ACCESS MANAGEMENT MEASURES

2.1 ACCESS ROAD OWNERSHIP

During the construction phase of the Project, safety is a key consideration. The north and south access roads will be located on land which is currently provincial Crown land and which, will be acquired by the Partnership prior to construction. To ensure safety for the general public and Project workers, the north and south access roads will be operated as private roads during the construction phase, and access to the Project site will be restricted¹. Once the Project goes into operation, the north and south access roads will be connected by a permanent river crossing over the Project's powerhouse north dam, central dam, spillway and south dam. Upon completion of the construction phase, Manitoba Infrastructure and Transportation (MIT) will assume responsibility for ongoing operation and maintenance of these new roads as part of Manitoba's highway system.

2.2 SECURITY GATES

Access control for the north and south access roads will consist of gates and gatehouses staffed by security personnel on a full-time basis (24 hours per day, seven days per week).

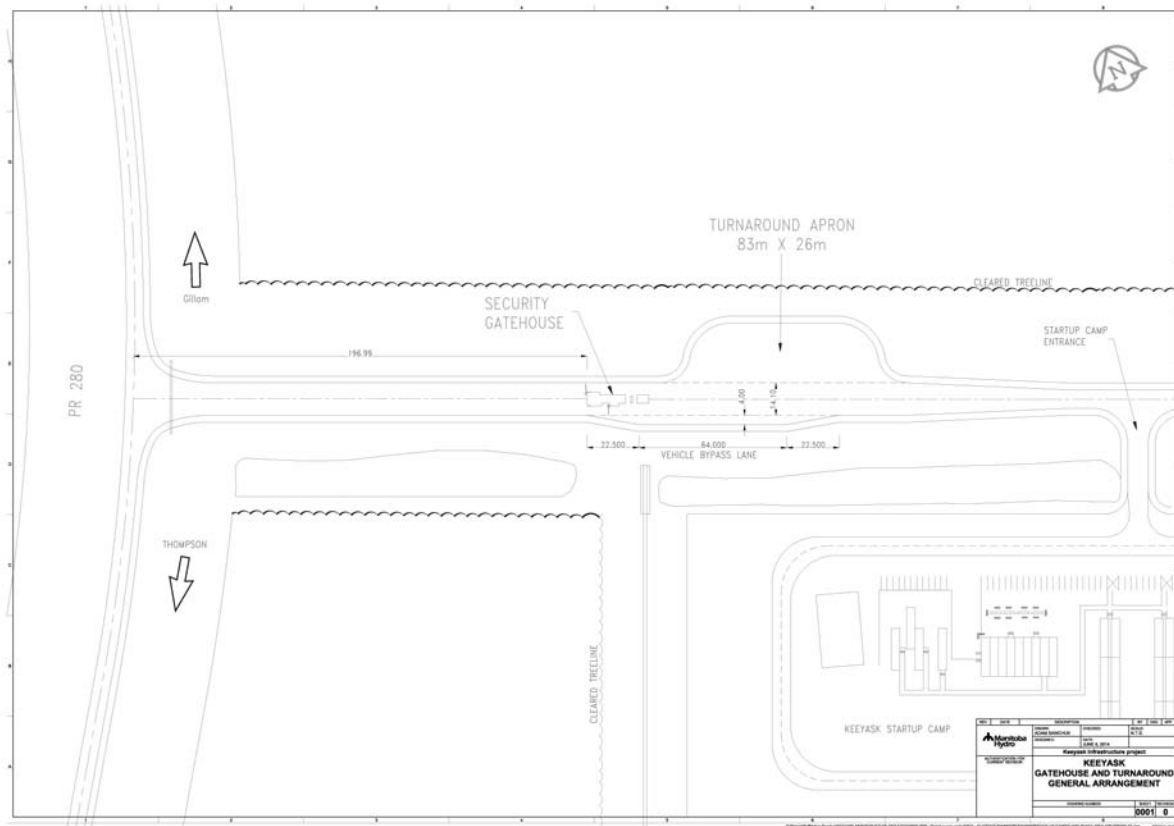
North Access: To prevent public access to the north access road for the duration of the project, a security gate and gatehouse was installed, near the junction of PR 280 and the road.

South Access: Upon leaving the Butnau Road (at the junction with the Butnau River), the Project site will be deemed an active construction site and closed to the public. The security gate for the south access road will be installed in the vicinity of the Butnau Weir, which will retain existing access to the Butnau Dam and marina on Stephens Lake.

The security gatehouses will be equipped with a turn-around apron to enable larger vehicles to exit back to Gillam (via existing Butnau Road) or PR280 (via the north access road) if declined entry at the gatehouse (see Map 5) for a drawing of the turn-around for the north access road; a similar style turnaround will be constructed for the south access road). Construction contractors, their employees and authorized subcontractors will be required to follow pre-defined identification and access procedures to gain access to the roads and construction site for the duration of the Project (see Appendix A for the Keeyask Site Access Protocol).

Once construction of the Project is complete and MIT takes responsibility of the access roads, the security gates at both the north and south access roads will be decommissioned.

¹ A survey of lands required for the north access road (under KIP) has been completed. A survey of lands required for the south access road has also been completed; and Manitoba has leased the lands to the Partnership with an unqualified right to purchase at a raw land (unimproved) value.



Map 5: North Access Road Security Gate Layout Security Services

Fox Lake Cree Nation, York Factory First Nation, and Sodexo, together as a joint venture (Fox, York and Sodexo Joint Venture) have negotiated a contract to provide security services for the Project. This contract includes but is not limited to security services at the north and south access road gates on a full time basis (24 hours per day, 7 days per week). Staff are authorized to provide access only to those vehicles/users as set out in this Access Management Plan (see Section 2.4 for definition of users).

In addition to gate access control, security personnel are authorized to make random inspections of vehicles as required to ensure illicit materials (including but not limited to firearm/weapons (see section 2.4.1.2 for exceptions), and illegal substances) do not enter the project site.

Signage is posted which requires all vehicles to report to the security gatehouse. All individuals who obtain access to the Project site will be required to register at the appropriate security gate.

2.3 SECURITY PATROLS

Security officers will provide roving security and fire watch patrols throughout the camp and work areas, and related facilities at the Project.

Despite posted warning signs and an education and communication strategy (see Section 3.0), it is recognized that unauthorized persons could possibly gain access to the Project site using boats via the Nelson River, ATVs or snow machines via numerous existing resource-use trails located in the vicinity of the north and south access roads. Unauthorized use of these access roads will be monitored by security patrols during the

construction phase of the Project. In addition, authorized users of the roads are encouraged to report unauthorized users of the road to site security staff. Unauthorized users of the access roads will be intercepted by the security patrols and escorted to the main security gate, off the Project site.

2.4 ACCESS ROAD USERS AND CONDITIONS

Table 1 below identifies those who can use the access roads and under what conditions. The Construction Manager will carefully monitor the area for safety issues and, if problems warrant, is prepared to close the area to all persons not directly associated with the Project (*e.g.*, for key blasting events if required). The Construction Manager may decide to use various means to regulate access. For example, parking will be prohibited at the security gate; a parking lot will be located at the Main Camp for workers and persons directly associated with the Project. For further information with regards to access enforcement, please see Section 2.4.3.

Use of the access roads will be restricted to the following:

- KCNs Resource Harvesters;
- Persons, including workers, directly associated with the Project, including those identified in Table 1;
- KCNs officials, Members, and persons operating under the direction of the KCNs and pre-authorized by the Construction Manager or as otherwise agreed to by the Partnership;
- Manitoba Hydro, its agents and contractors;
- RCMP, Manitoba Conservation officers and Water Stewardship personnel; and
- Regulators (both provincial and federal).

Table 1: Access Road Users and Conditions

Potential User	Type of User	Authority
Persons directly associated with the Project	Includes workers, staff and management.	Construction Manager or delegate.
	KCNs Members for ceremonial and/or religious purposes.	Construction Manager or delegate, in consultation with representatives of the KCNs.
	Emergency vehicles/personnel and regulators.	No conditions.
KCNs Resource Harvesters	Trap line holders and helpers; and traditional resource harvesters. A mechanism involving representatives of the KCNs' communities will determine which community members are eligible under this category.	Construction Manager or delegate, in consultation with representatives of the KCNs.
Others	KCNs Members/officials and Manitoba Hydro staff, officials and/or contractors.	Construction Manager or delegate.

The Construction Manager is willing to meet to discuss access to the Project with any persons who at the time of this AMP have not come forward, who identify themselves as First Nation Members or Metis, and who indicate they are established resource users in the geographic area of the Project.

If blasting is required during the construction phase of the Project, a flying restriction, such as a NOTAM², will be discussed with Nav Canada. The contractor intending to do blasting work is responsible for providing Manitoba Hydro with a blasting plan that has been produced by a qualified blaster (employed by the contractor) who holds a valid blasting ticket in Manitoba. The qualified blaster would identify on his plan that he/she would be the person that contacts all parties affected by the blast, which includes Transport Canada, who advises local airports that no one should be flying in and around the Project site at the time of blasting. This is necessary to ensure safety to staff and aircraft during blasting operations (if any) at the Project site.

It is recognized that those who access Crown lands on either side of the access road rights-of way via means other than the access roads (*e.g.*, existing trails in the area) may be legally entitled to do so. For the purposes of the construction phase of the Project, restrictions can only be implemented within the area of the road and road right-of-way (ROW).

2.4.1 Firearms

To enhance the safety of construction workers while at the Project site and to limit new hunting pressure, restrictions will be in place regarding firearms (*e.g.*, high-powered rifles, handguns, shotguns and bows) on the Project site, which includes the access roads.

2.4.1.1 Project Workers, Staff and Management

Project workers, staff and management are not permitted to transport, use or store firearms (including long guns and bows) on the Project site³. All Project-related workers, staff and management (including KCNs workers) will be made aware of this restriction at the time of hire through site orientation and reading/acknowledgment of the Project Site Rules (camp rules) and Information Booklet (Appendix B). If a worker is found to have a firearm within the Project area, he/she will be disciplined up to and including dismissal.

2.4.1.2 Keeyask Cree Nations Resource Harvesters and Other Keeyask Cree Nations Members

Some resource users will require firearms for protection (*e.g.*, bears) or for carrying out commercial and/or domestic harvesting and spiritual/ceremonial activities. Firearms (including long guns and bows) will be permitted on the access roads under the following conditions:

- Firearms (including long guns and bows) must be unloaded, locked and cased while on the site, including the access road ROW, and within a safe distance (see below) from the access road/site. If a trapper needs to use his/her firearm in the buffer zone for emergency purposes (*e.g.*, wolf caught in a trap) he/she must use a small-calibre firearm (*e.g.*, no greater than a 22 calibre firearm).
- A “no shooting” buffer zone of 300 m will be established and posted with signs on either side of the access roads and around the Project work site within which firearms (including long guns and bows) cannot be unlocked/uncased.

² NOTAM stands for Notice to Airmen.

³ If Project workers, staff and/or management require a firearm for personal protection as a requirement of their job (*e.g.* bear den studies), firearms are to be locked up with the Project site security after work is complete.

In addition, full and frequent safety information bulletins (including rules established for the “no shooting” zone) will be provided to Members of the KCNs, including trappers and helpers and all surrounding communities. An update notification protocol will be implemented to advise the general public of the location and timing of monitoring activities and will include a general advisory of construction activities within the Project work area zone.

2.4.2 Recreational Vehicles

Restrictions will be in place regarding snowmobiles, all terrain vehicles (ATVs) and boats at the Project site (including the access roads). Boat launching facilities upstream and downstream will be accessible to the public for emergency purposes⁴ only. The following preliminary waterways public safety measures mitigate risks to the public:

- Posted warning signs at a number of locations;
- Installations of buoys upstream and downstream of the construction site;
- Installation of ice boom and safety booms; and
- Designated winter safe trails established at a safe distance from the construction zone.

2.4.2.1 Project Workers, Staff and Management

Project workers, staff and management will not be permitted to transport, use or store snowmobiles, ATVs or boats on the Project site (including the access roads). All Project-related workers, staff and management (including KCNs workers) will be made aware of this restriction at the time of hire through site orientation and reading/acknowledgment of the Project Site Rules (camp rules) and Information Booklet (Appendix B). If a worker is found to have a snowmobile, ATV or boat within the Project site area, he/she will be disciplined up to and including dismissal.

2.4.2.2 Keeyask Cree Nations Resource Harvesters and Other Keeyask Cree Nations Members

KCNs resource harvesters and Members may travel by snowmobile or ATV for the purposes of carrying out commercial and/or domestic harvesting, and for spiritual/ceremonial activities. Snowmobile crossings will be developed at intersections of selected existing resource-use snowmobile trails to facilitate the safe crossing of the access roads by authorized local resource users. Such crossings can also be used by ATVs to encourage safe crossing of the access roads. Travelling along the access roads by snowmobile or ATV will not be permitted for safety reasons – both for the snowmobile/ATV user and for construction traffic. Use of surrounding Crown land is not restricted; however, approved trails will have posted signage, including appropriate crossings of the road.

2.4.3 Enforcement

A number of measures will be used to enforce the AMP:

⁴ To use the boat launching facilities for emergency purposes, individuals can contact the Project site Security Office at 204-778-3934.

- Security staff, under the direction of the Construction Manager, will be based at the control gates near PR 280 and the Butnau Road (24 hours per day, 7 days per week during the construction phase) and will be responsible for the following:
 - Ensuring that users access the Project work area zone when it is safe to do so; To monitor that only authorized users access the area;
 - To ask whether KCNs Resource Harvesters or KCNs members authorized to possess firearms have locked and cased such items (including long guns and bows). Note: as described above in section 2.4.1.1, Project workers will not be permitted to bring firearms (including long guns and bows) on the Project work area zone);
 - To provide roving security and fire watch patrols through the camp and work areas, and related facilities. This involves patrolling the roadways and enforcement of the Project site (camp) Rules (Appendix B).
 - Project Site (camp) Rules (Appendix B) will be adhered to by all Project workers and will govern the behaviour of Project workers lodged at the camp.
 - To communicate and distribute appropriate information to those entering the area; and
 - To operate the traffic signaling device at the security gate.
- Security staff will notify the Site Liaison Officer or Delegate, who in turn, will liaise with RCMP with respect to trespass on the ROW or other security issues (e.g., firearms related). Security Staff will provide the Camp Administrator or Delegate a written report of an offence as soon as possible.
- Security staff will notify the Site Liaison Officer or Delegate, who in turn, will liaise with Manitoba Conservation and Water Stewardship to address potential problems occurring on adjacent Crown land, where regulations are enforced by that department.
- Firearms rules and the “no shooting” buffer zone, as well as snowmobile and ATV rules will be made known through:
 - Posted signage along access roads and at designated snowmobile/ATV trails and crossings;
 - Orientation of workers;
 - Information sessions for KCNs Members; and
 - Neighbouring community media.

Clear communication of measures included in this AMP, particularly the rationale for same, with workers, KCNs resource harvesters, other KCNs Members, neighbouring First Nations, Metis and other communities should contribute to the prevention of conflicts. However, if conflicts do arise between the Project Manager and those wishing to use the access roads, then the Project Manager may consult with the Construction Manager who may consult with representatives of the KCNs and/or the Split Lake Resource Management Board.

3.0 EDUCATION AND COMMUNICATION STRATEGY

Effective education and communication is important to enable the successful attainment of the objectives of this AMP. The education and communication strategy for the construction phase of the Project is intended:

- To promote safety for all and to maintain an understanding among specific relevant groups and the public-at-large regarding the access management measures being implemented and maintained, and the rationale for doing so;
- To promote and maintain the cooperation and support of parties in encouraging citizens to respect the intent of the Plan and abide by its measures; and
- To provide clear information as to how the AMP will be implemented.

The Site Liaison Officer, acting for the Project Manager, will work cooperatively with the KCNs to develop and implement the communication materials and processes. Activities may include the development and distribution of newsletter materials, gate brochure and tracking forms and meetings with key parties.

Stakeholders that may require information pertinent to the AMP may include:

- **KCNs Chief and Council and relevant managers:** regarding the content of this AMP; support for the 'authorized user' identification process and practical implications for the KCNs.**RCMP:** with respect to restrictions and safety measures
- **Other First Nations (leadership and citizens) and Aboriginal peoples, including Metis,** who may wish to access this area: with respect to the rationale for restrictions – safety, protection of sensitive species and respect for resources, including cultural resources.
- **Manitoba Hydro managers, staff and contractors; all construction personnel, suppliers and workers:** with respect to the content of this AMP.
- **KCNs' Resource Management Boards:** regarding the content of this AMP and practical implications for its implementation.
- **Province of Manitoba:** with regard to the restrictions and implementation of measures under provincial jurisdiction.
- **KCNs Members and resource users:** regarding the content of this AMP and safety measures (*e.g.*, restriction of use of firearms, including long guns and bows).
- **Neighbouring communities (leadership and public at large):** with respect to the restrictions and the rationale for same.
- **Northern media:** with respect to the main ideas and purpose for restrictions, and to assist in communicating this AMP to the public.
- **Relevant interest groups and other resource users** (*e.g.*, snowmobile clubs, licensed sport hunters and sport fishers, game and fish organizations, environmental organizations) who may wish to access the area: with respect to the restrictions and the rationale for same.

The control gates, while staffed, will be maintained as the primary locations where written information pertinent to Project site access will be available, including the AMP, a summary brochure about access

management and other information about the Project. Security personnel will be available to communicate access restrictions and provide information on the protocol and contact information for those wishing to request access to the Project site.

The Project Manager, in coordination with the KCNs and the Construction Manager will monitor the effectiveness of the implementation of this AMP and initiate and coordinate implementation of additional education and communication measures and activities as required.

4.0 MONITORING AND FOLLOW-UP

It is important that the access roads and activities that occur on and within these areas are monitored to achieve the objectives of the AMP. Monitoring will also serve to assess the effectiveness of the AMP and provide a mechanism to adapt and improve measures in response to actual experience (adaptive management).

Sources of monitoring information include the following:

- Summarized gate records;
- Summarized security reports from patrols;
- Summarized resource use requests (KCNs) and responses (accepted/rejected); and
- Voluntary harvest and sighting information (*e.g.*, animal sightings (location, when); harvested flora and fauna (location, when, amount harvested)); to be reported at security gate and/or to the Site Environmental Lead or Environmental Inspectors(s).

Monitoring relevant to the AMP will be reported to the MAC through the associated monitoring plans. The following list of parameters (and associated plans) will be reported:

- Number and type of non-construction users (including suppliers) of the roads, including resource users (Socio-Economic Monitoring Plan);
- Incidents or problems with non-construction use of the roads (circumstances and timing – *e.g.*, parking along the road) (Socio-Economic Monitoring Plan);
- Issues relating to requests for authorized access (Resource Use Monitoring Plan);
- Animal sightings at the Project site (Terrestrial Effects Monitoring Plan); and
- Voluntary harvest information from authorized KCNs resource harvesters (Resource Use Monitoring Plan).

APPENDIX A – KEEYASK SITE ACCESS PROTOCOL

To gain access to the Keeyask site for workers you hire as craft or staff the following has to be completed and approved before Manitoba Hydro will allow access:

1. If the worker is new and is craft⁵ the contractor must register the job order with the Job Referral Service (JRS) and complete all aspects for that job order. Once the job selection is complete and you have the JRS number then the Access Request can be submitted in to the email: KeeyaskAccess@hydro.mb.ca
2. If the worker is staff⁶ no JRS number is required so the Access Request Form may be completed as indicated above however N/A in the JRS # Field.
3. All pertinent contact and billing information must be completed on the Access Form on every access request in order to ensure appropriate tracking/billing.
4. If for any reason the employee does not report to site on the date you have requested an updated Access Request Form must be submitted. If an updated Request Form is not submitted the access will be denied as the employee will no longer be on the current access list. This is due the access list being updated and changed every day, so to ensure there is no delay at the Main Gate please ensure to update the Keeyask Access & Accom website as requested.
5. If accommodations are required forward site access with the pertinent billing information prior to deleting from the mail folder to the Keeyask Camp Office.

Keeyask Site Access/Accommodation Request							
Completed form to be emailed to: KeeyaskAccess@hydro.mb.ca for Access/Approval Contact: (204) 223-5430 or (204) 226-4334							
Contract #	Description						
	Contractor Name	Sub Contractor Name	Employee Name(s)	Room Required Y/N	Arrival Date	Approx Arrival Time	Departure Date
*Billing information – Accommodations/Meals to be billed to:						Camp Administrator / Delegate	
Contractor/Sub	Contact Person	Mailing Address	Telephone	Fax	Date Rec'd	Approved/Forwarded	
					2013-02-06	Brian Beyak	

* FORM MUST BE COMPLETED AT TIME OF ACCOMMODATION REQUEST

* FOR NEW SITE EMPLOYEES PLEASE INDICATE "NEW" BY EMPLOYEE NAME

* FOR STAFF RETURNING FROM TURNAROUNDS PLEASE INDICATE "RETURNING" BY EMPLOYEE NAME ON SITE ACCESS.

The main gate security and the camp office will be advised of the requests when posted through the appropriate channels.

Any questions on this process or any others please contact:

Brian Beyak @ (204) 223-5430 or email bbeyak@hydro.mb.ca

Andy Poulton @ (204) 226-4334 or email apoulton@hydro.mb.ca

⁵ Craft Status - All designations which fall under the Burntwood Nelson Agreement.

⁶ Staff Status - Management, Supervisors and contractor personnel who do not fall under the BNA jurisdiction.

APPENDIX B - PROJECT SITE RULES AND INFORMATION

Project Site Rules and Information





August 2013 Version 2.0

Hello, Tansi, Bonjour

On behalf of the Keeyask Infrastructure Project and Manitoba Hydro, we welcome you to the project site. We are pleased to have you on site and are confident that your skilled contributions will make your work and living experience a memorable one.

Please take note of the rules in this booklet to ensure you are aware that your actions will impact others who live and work at the project site.

Welcome aboard!

Thank You, Ekosani, Merci

Resident Manager
Keeyask Construction

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Section 1: Introduction and Definitions

The rules and information presented in this booklet apply to all individuals working at the project site, in any capacity, regardless of whether they are working for Keeyask Infrastructure Project, its agents, representatives or contractors.

The main objective of this booklet is to maintain safe working conditions, to protect the health, life and well being of each and every individual and to ensure the best possible quality of life, as well as to protect personal and company property. Manitoba Hydro is committed to providing a respectful environment for its employees, customers, and visitors.

All individuals working at the project site are expected to adhere to the rules listed in this booklet. A breach of these rules will result in a Camp Occurrence Report which indicates one of the following: a warning, minor offense or major offense. The Camp Occurrence Report may result in, but is not limited to the following camp sanctions: evictions from camp, assessment of damages, and information regarding alleged criminal activity forwarded to the appropriate authorities.

Furthermore, breaching the rules identified in this booklet may result in disciplinary action being taken by the individual's employer, which may include, but is not limited to the following: a warning letter, suspension, or termination of employment.

The Resident Manager or Delegate has the authority to allow limited but reasonable variation to the rules and information within this booklet. This individual also possesses the authority to make changes to this booklet as deemed necessary, and will communicate any changes through redistribution of new booklets and/or addendums to old booklets as well as postings on bulletin boards in the Camp Office and Kitchen/Recreation Facility.

For the purposes of clarification, key terms used throughout this document are as follows:

“project site” – the site where work is performed and any neighbouring areas under the Keeyask Hydropower Limited Partnership (KHLP) jurisdiction; it includes, without limiting the generality of the foregoing; the work and service areas, access roads, any facilities and accessory buildings located thereon, as well as the camp housing the workers performing the work (there is a map which identifies the project site on page 6–7).

“camp site” – the site where individual dorm rooms are located as well as the

Kitchen/Recreation Facility, and Cultural building. (For the purposes of this document, the camp site is identified on page 7, and the detailed camp site map is located on pages 8–9.)

“camp resident” – includes all individuals residing in the camp for one night or more, whether or not he/she is on isolation leave (not physically on the project site) or whether he/she is physically on the project site.

“dormitory” – includes building(s) within the camp which contain dorm rooms.

“dorm room” – an individual room within the dormitory which has been assigned to a camp resident.

“isolation leave” – scheduled time away from site, otherwise known as turn around time or ‘wrap’ schedule.

Section 2: Project Site Access

2.1 Access Management

- a. The Access Management Plan has been developed in consultation with KHLP to manage access on the project site during the construction phase. Control measures are enforced by a Security Gate and project site Security Officers at the junction to PR 280. Only authorized road users and those permitted access according to the Access Management Plan, by the Resident Manager or Delegate, or as otherwise agreed to by the KHLP, will be permitted access to the project site.
- b. The following is a list of those who are permitted access to the project site:
 - All persons, including workers directly associated with the Keeyask Infrastructure Project.
 - KCN officials, Members and persons operating under the direction of the KCNs and pre-authorized by the Resident Manager or as otherwise agreed to by the KHLP.
 - Manitoba Hydro, its agents and contractors.
 - RCMP for emergency use and further enforcement of no hunting rules.
 - Manitoba Conservation Officers and Water Stewardship personnel for forest fire suppression.
 - Federal and Provincial Government Officials as required.

- c. Non-workers are not permitted to access the project site unless authorized by the Resident Manager or Delegate.

2.2 Arrivals to the Project Site

- a. All vehicles which arrive at the Security Gate shall be subject to inspection, which includes, but is not limited to, individual bags and contents. Those wishing to decline inspection may choose not to enter the project site, or the individual item which has been declined inspection shall be detained until the individual's next isolation leave. Firearms or offensive weapons are prohibited on the project site. Individuals intending to work at the project site who arrive at the Security Gate with a firearm or offensive weapon will not be granted access to the project site.
- b. Project site orientation is provided for every worker accessing the project site by his/her employer.

2.3 Departures from the Project Site

- a. All persons leaving the project site shall report to the Security Gate. In the interest of safety, persons leaving for recreational purposes are encouraged to report their plans to the Security Gate.

Section 3: Project Site Rules

***Note:** The rules within this section apply to the entire project site (this includes the camp site).*

3.1 Vehicles and Parking

- a. All vehicles shall have an identification tag visible in the front window.
- b. Personal vehicles are permitted to drive only on marked access roads and park only in designated parking areas. Individuals operating a personal vehicle shall possess a valid driver's license.
- c. Every driver shall comply with the signage posted throughout the project site. Failure to do so will result in driving privileges being removed.
- d. All vehicles shall park in the designated parking area only. Anyone parking in non-approved areas will result in the vehicle being towed away at the owner's expense.
- e. Personal off-road vehicles are prohibited in the project site.

- f. Parking in fire lanes will result in the vehicle being towed at the owner's expense.
- g. If overflow parking is required, the area will be identified and those assigned to that area shall cooperate in moving and parking their vehicle at that location.
- h. Speed limit in the camp site is 20 kph.
- i. Speed limit on the access road is 60 kph.

3.2 General Project Site

- a. Fighting is prohibited. Improproprieties are to be reported to project site Security.
- b. Tampering with fire protection and prevention equipment in any area of the project site is prohibited.
- c. Littering or committing acts of vandalism in any area of the project site is prohibited.
- d. Pets are prohibited on the project site.
- e. Gambling activity which is in violation of the gambling laws of the Province of Manitoba while within the project site is prohibited.
- f. English shall be the only language used when communicating over the radio.

3.3 Environmental

- a. Hunting is prohibited; firearms are prohibited on the project site.
- b. Fishing is prohibited on the project site.
- c. Feeding and/or harassment of wildlife is prohibited; food refuse and garbage shall be disposed of in appropriate waste bins.
- d. Any heritage resources artifacts or items that may be of archaeological significance found, discovered or disturbed shall be reported to Manitoba Hydro Resident Manager or Delegate as soon as possible.

3.4 Health & Safety

- a. Alcohol is prohibited on the project site. Any alcohol found on the project site will be treated as follows:
 - confiscated and disposed of by the Resident Manager or Delegate
- or**

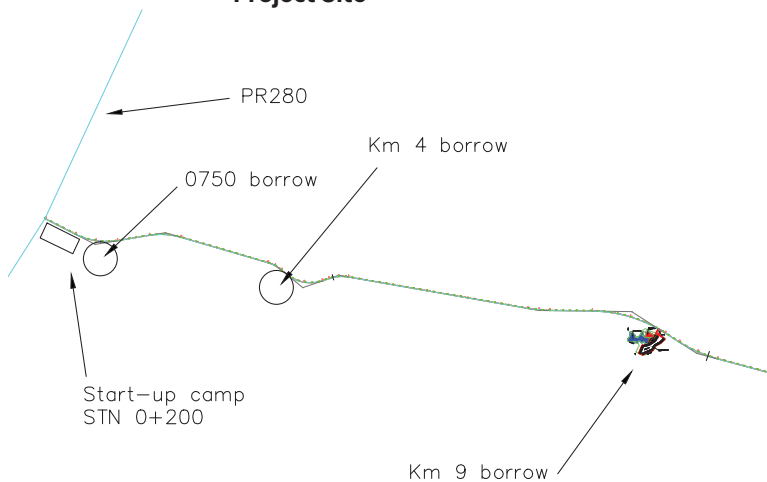
- the individual in possession of alcohol will be required to dispose of the alcohol in the presence of the Resident Manager or Delegate.
- b. All individuals shall follow all Workplace Health and Safety Regulations at all times.
- c. No person shall urinate or defecate in any area of the project site other than in the appropriate locations in the washrooms. All persons shall leave the washrooms in a reasonable state of cleanliness after use.
- d. All accidents, sickness or safety concerns shall be reported to the individual's employer and/or the Project Workplace Safety & Health Committee.
- e. All instances that could result in serious injuries or material damage shall be reported as soon as possible to the individual's employer and/or the Project Workplace Safety & Health Committee.
- f. Smoking is prohibited at the project site, except in outdoor areas. Smoking is prohibited within 10 meters of any building entrance. Smoking is prohibited in dormitories or any other buildings. Any person who causes a fire of any sort in any of the facilities at the project site will be liable for all resulting damages. Caution shall be exercised with cigarettes, cigars, etc. near the camp buildings and forested areas. All cigar and cigarette butts shall be discarded in approved disposal containers.
- g. No person shall engage in any activity which is in violation of *The Liquor Control Act* (C.C.S.M. 2012, c. L160) or *The Controlled Drugs and Substances Act* (S.C. 1996, c. 19) (or successor legislation) while within the project site.

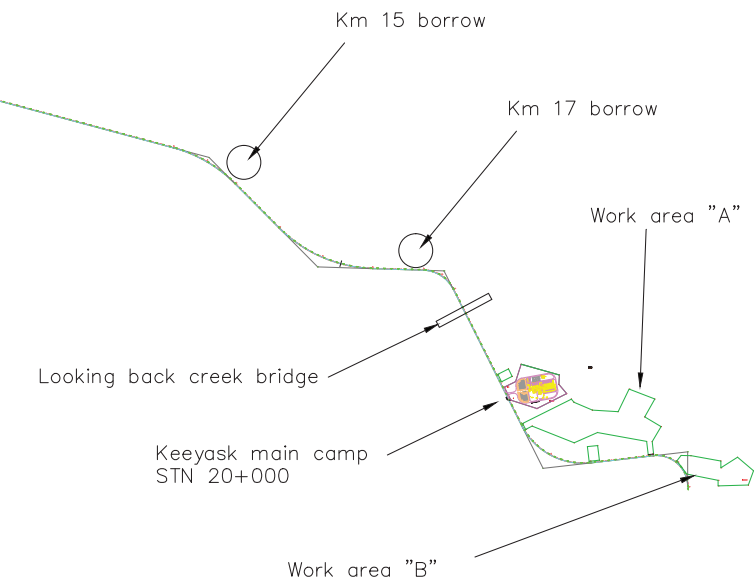
Section 4: Camp Site Rules

4.1 Arrivals

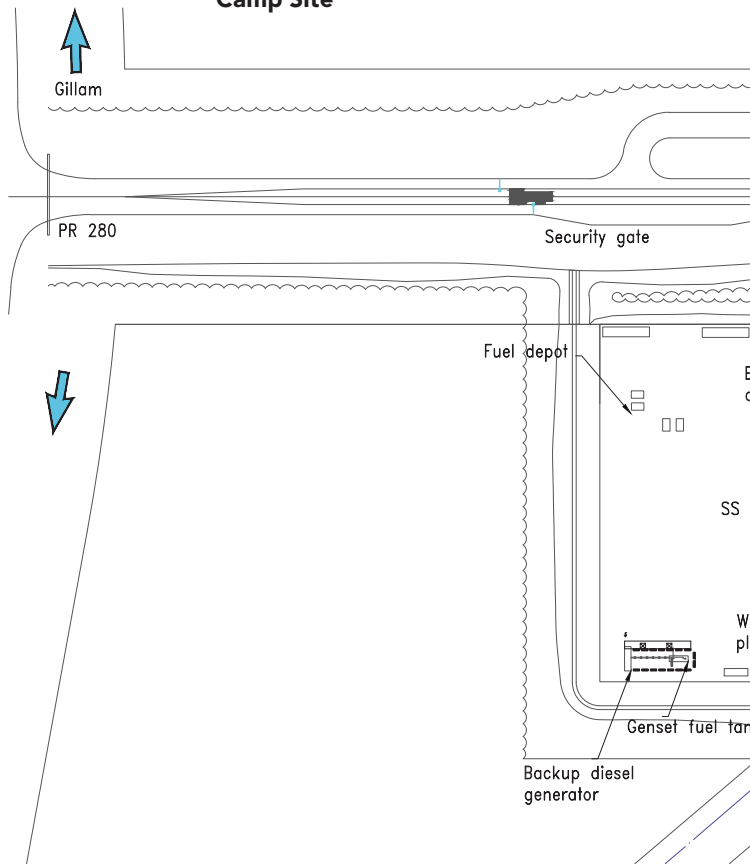
- a. All camp residents shall register at the Camp Office upon arrival to the camp site. Each resident will leave a \$5.00 deposit when registering in camp; in the event the key is lost the subsequent deposit will be \$25.00 for the second loss and \$50.00 for the third. Loss of keys represents a security concern.
- b. Photo Identification (ID) cards are issued upon arrival and all persons shall have one. Manitoba Hydro may require the return of ID cards at any time, to modify or cancel them. Individuals are responsible for their ID cards and will

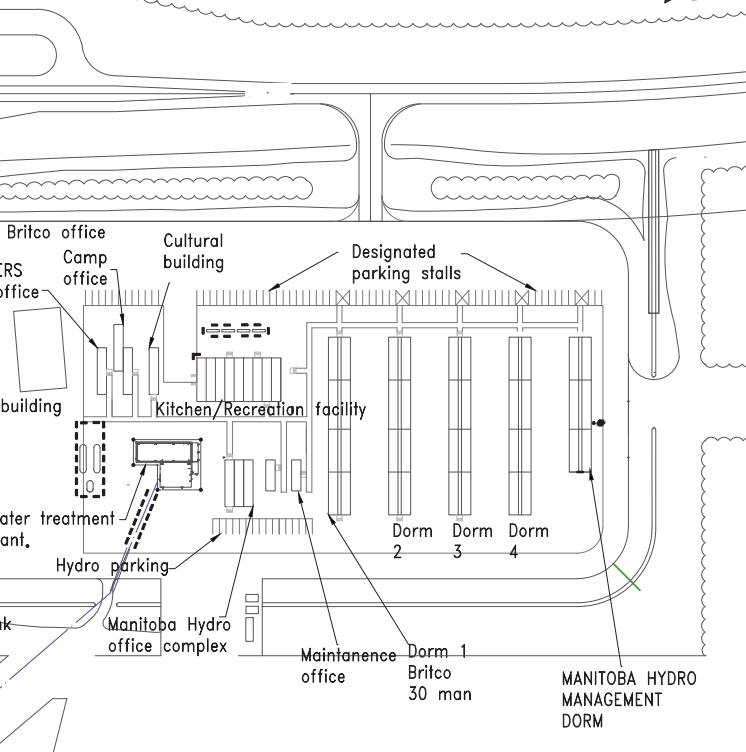
Project Site





Camp Site





Section 4: Camp Site Rules *(continued)*

be charged for the replacement cost (\$15.00) if a card is lost or not returned when he/she checks out of camp.

4.2 Departures

- a. Camp residents who leave the project site on their scheduled leave shall check out with the Camp Office, otherwise they will be assessed a payroll deduction of \$15.00 per day. Those individuals who terminate employment shall also advise the Camp Office. Providing that this check-out procedure is followed, rooms will normally be held for the length of the approved leave. (See item 4.3 for exceptions.)
- b. When leaving and not returning to the project or camp site, all camp residents shall sign a clearance form with the Camp Office.
- c. All items issued by the Camp Office shall be returned upon check-out.

4.3 Check in/Check out Procedures (as required)

- a. During peak construction periods (normally June, July, August and September) or as required, the camp dormitories could be operated as a check in/check out facility. The following procedure will be followed:
 - A notice will be distributed and posted to advise camp residents of this occurring.
 - Prior to isolation leave, the camp residents will be required to completely check out of their room.
 - If camp residents wish to utilize the secured storage facility they will be responsible to place their belongings into the storage provided. Access to the secure storage facility can be arranged the evening before the camp residents' departure on the morning of departure.
 - The camp residents shall return the dorm room key to the Camp Office upon check out.
 - Upon return from isolation leave, the camp resident will be able to access the storage facilities, and will be assigned to a room and receive a new key for their individual dormitory.

Note: *Questions regarding the process above shall be directed to the Camp Office.*

4.4 General Camp Site

- a. A person who has been assigned an individual dorm room shall not change rooms without the consent of the Camp Office.
- b. A dormitory may be designated as a female/CO-ED dormitory for married and common-law couples (verification is required), where both parties are employed at the project site. Camp residents who are not assigned a room within this dormitory are prohibited from entering into these designated dormitories.
- c. Individual camp residents are responsible for tidiness of the individual dorm rooms that were assigned to them. Janitorial Service is provided and includes making beds, changing linen and cleaning floors. Janitorial Services do not include picking up items from floor, i.e. laundry, boots, etc. Janitorial Services Staff and project site Security are authorized at any reasonable time to enter a dorm room for security purposes or to verify its condition. Every effort to contact the camp resident prior to accessing the dorm room will be made to ensure he/she is present at the time.
- d. Persons who have been assigned to individual dorm rooms are liable for all damage to that room, and all costs incurred in repairing such damage will be charged to the occupant(s).
- e. Electric heating appliances of any kind (i.e. hotplates, irons, toasters, kettles, heaters, etc.) other than those provided by the Camp Office, are not to be used in the individual dorm rooms.
- f. Except as may be specifically otherwise provided, Manitoba Hydro will not be liable for loss or damage to personal belongings of persons occupying individual dorm rooms within the camp site, whether the loss or damage is due to fire, theft, negligence or any other cause.
- g. Quiet time is between 10:00 p.m. – 5:00 a.m. and 10:00 a.m. – 3:00 p.m. Individuals shall be conscious of the hallway chatter, door slamming, heavy footed walking, door and drawer slamming, chair dragging and TV/radio/stereo volume during quiet time.
- h. Electronic devices shall be kept at a reasonable volume level in order to avoid causing a disturbance to other camp residents. The volume level is up to the discretion of the Security on duty.

- i. Defective camp equipment shall not be repaired or altered by unauthorized persons. Residents shall report any such equipment to the Camp Office upon discovery of the defect.
- j. Camp residents shall carry their ID cards at all times including during meals and in the Kitchen/Recreation Facility. Security is authorized to request ID cards of all persons.
- k. Work clothes (i.e. oil stained coveralls, etc.) are prohibited in the Kitchen/Recreation Facility (identified in the map on page 8–9). Such items shall be removed before entering this area.
- l. Work boots are not permitted in any of the buildings in the camp site with the exception of authorized locations.

Section 5: Offenses

All individuals working at the project site are expected to adhere to the rules listed in this booklet. A breach of these rules will result in a Camp Occurrence Report which indicates one of the following: a warning, minor offense or major offense. The Camp Occurrence Report may result in but is not limited to the following camp sanctions: evictions from camp, assessment of damages, and information regarding alleged criminal activity forwarded to the appropriate authorities.

Furthermore, breaching the rules identified in this booklet may result in disciplinary action being taken by the individual's employer, which may include, but is not limited to the following: a warning letter, suspension, or termination of employment.

In addition to a Camp Occurrence Report and/or disciplinary action taken; If you commit a major offense, as defined below, or if you commit three or more minor offenses in a one year period, you may be evicted from camp and denied camp accommodation and privileges at all Manitoba Hydro camps for a period of one year or longer. Those wishing to appeal an eviction must do so in writing to the Resident Manager or Delegate within 24 hours of eviction.

5.1 Major Offense

A major offence is defined as any serious incident or infraction of the rules which are identified within Sections 3 and 4 of this booklet. The following list describes examples of a major offense:

- Causing a fire or misuse of firefighting equipment, or tampering with fire protection and/or fire prevention equipment.
- Workplace violence, such as;
 - assault or physical violence
 - use of weapons or anything intended to be used as a weapon
 - direct or indirect threats
 - abusive language with malicious intent
 - intimidating or bothersome actions, such as stalking or continued unwanted communication (i.e. harassment)
 - discrimination
- Possession of a firearm.
- Possession of illegal substances.
- Vandalism.
- Smoking in any of the buildings or smoking less than 10 meters away from any of the building entrances.
- An incident that, in the judgment of the Resident Manager or Delegate, constitute a major offence.
- Three minor offenses in a one year period.

5.2 Minor Offense

A minor offense is defined as any incident, infraction or breach of the rules listed in Sections 3 and 4 of this booklet which does not include those defined above as a major offence.

Section 6: General Information

6.1 Emergency Situations

In the event of an emergency situation, an Emergency Measures Plan will be put into action to ensure the safety of all the camp residents.

- All trailers and offices contain signs indicating the principle measures to be taken in case of emergency.
- In the event of a fire, the Kitchen diner is the marshalling point. If there is a fire in the Kitchen diner, the marshalling point is the Security Gate.

- Emergency Medical Services (EMS) is provided by the Keeyask EMS Joint Venture.
- In the event of an Emergency situation, the right of access will be exercised at any time.

6.2 Camp Amenities and Services

- a. Cable TV connection/Internet:
 - Cable TV and high-speed internet connections are available through the Camp Office. The following refundable deposits are required for each service:
 - Cable TV: \$25.00
 - Internet: \$10.00
- b. Kitchen:
 - Hours of Operation:
 - Morning: 5:00 a.m. – 8:00 a.m.
 - Evening: 5:00 p.m. – 8:00 p.m.

***Note:** Individuals shall return all dishes and trays to the tray racks in the designated areas of the Kitchen. This will be strictly enforced.*

- c. Recreation Facility:
 - Hours of Operation:
 - 5:00 a.m. – 10:00 p.m. (subject to change as the demand for the facilities increase)
 - The Recreation Facility includes the following:
 - Computer stations including free internet service
 - Pool tables
 - Ping Pong tables
 - Exercise and weight room
 - TV rooms
 - Common area - Cards/Chess
 - Telephones with calling card access
 - Commissary
- d. Addictions information is posted on the cafeteria bulletin board.

- e. All water in the camp is treated to *The Guidelines for Canadian Drinking Water Quality*.

6.3 Cultural Information

- a. The Contractor's managers, project site supervisors and all of the employees that work on the project site are required to participate in Aboriginal Awareness Training Workshops. Sessions will be conducted at the project site by a team of Cultural Facilitators.
- b. Counsellors located on the project site offer a wide range of services that are available to all employees on the project site.
- c. Hours of the Cultural building are to be determined.
- d. Participation of the following counselling services is voluntary and includes but not limited to:
- Work adjustment problems
 - Vocational and career issues
 - Cross cultural adjustment
 - Racial tension
 - Alcohol, drug and gambling abuse
 - Marital stress
 - Family stress
 - Depression and anxiety
 - Money management
 - On-site training and development and personal health issues
- e. Ceremonies will also be held for various significant events. Attendance and participation is welcomed and voluntary.



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